

#### Start with what you know

Start with more than a blank page. Look at what can be improved, not invented. Is your firm doing things the hard way? Start there.

2.

#### Set aside time to work

As simple as it sounds, blocking time on your work calendar does help. Make sure to turn off notifications and close your email.

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# [�] Limit the scope of your work

Scope creep is real. As you head into new waters, remember your original purpose and manage your workload.

4.

## (a) Avoid mental roadblocks

Critical thinking can sometimes turn into criticism. When challenges arise, address them head-on and keep your focus on the goal.

#### Ask all the right questions

For example: Who will your innovation affect? What are their needs? What core elements can't be lost in the change? What will success look like?

6.

## Have a roll-out plan

Establishing new norms takes time and patience. And success is rarely immediate. Leave room in your plan for iteration and review.

## Innovation is easier with the right tools.

If your law firm is ready for more streamlined workflows, better client engagement, or just a better way of working, it's time to look at **Thomson Reuters® HighQ**.

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